



Instructional and Administrative Application

Academics Plus Charter School
900 Edgewood Drive
Maumelle, AR 72113

It is the policy of Academics Plus Charter School not to discriminate on the basis of age, sex race, religion, national origin or qualified disability in its educational programs, activities or employment

PLEASE PRINT or TYPE

I. PERSONAL INFORMATION

DATE: _____

Name _____
Last First Middle

Address _____
Street City State Zip

Social Security Number _____

Email Address _____

Telephone Number (____) _____

In Case of Emergency, Notify _____

Are you certified in Arkansas? _____

If yes, what level? Elementary
 Middle School
 High School

If yes, in what areas or subjects? _____

If no, have you made application for certification? _____ When? _____

Have you ever been convicted of an offense against the law or forfeited collateral, or are you now under charges for an offense against the law? Yes() No()

Have you ever been released, or requested to resign, from a place of employment? Yes() No() If "yes", please explain:

II. POSITION DESIRED

PLEASE CHECK (X):

K-4 Middle School High School Administrative Other
(Grades 5-8) (Grades 9-12)

Other pertinent data regarding the position(s) I desire:

III. EDUCATIONAL BACKGROUND

	Name of School or Institution	City & State	Attended From: MO/YR	To: MO/YR	Graduation:	
					Date	Degree
High School						
College						
Graduate Studies						

IV. PROFESSIONAL EXPERIENCE

List all experience in chronological order and account for each school year since you began teaching.
(add additional experience on an attached sheet)

Inclusive Dates From To		Name of School	Address	Subjects or Grade Taught

List all other employment experiences you may have had with children (volunteer work may be included as well):

V. PROFESSIONAL REFERENCES

Please list the names of Superintendents, Principals, Supervisors and/or others who closely observed your work as a teacher. Candidates without experience should give the names of those who have supervised their practice teaching. (Minimum of 3 references required.)

- 1. Name _____
 Position _____
 Address _____
 Telephone Number _____

- 2. Name _____
 Position _____
 Address _____
 Telephone Number _____

- 3. Name _____
 Position _____
 Address _____
 Telephone Number _____

A representative of Academics Plus Charter School will contact your listed references and your previous employers for the purpose of employment verification and additional information relating to your employment application.

AGREEMENT

I authorize investigation of all statements contained in this application. I understand misrepresentation or omission of facts called for is cause for dismissal without notice at any time during my employment. I understand that some jobs require special background checks prior to my employment and that failure to meet these requirements may lead to my rejection as an applicant for that job. I understand by state law the board of education must require all employees to submit a tuberculin test. I also understand that these background checks and tuberculin test will be at my expense.

I agree, if employed, to follow all rules and regulations of the district.

I agree to promptly notify the district of any change of address during my employment.

Signature: _____ Date: _____

"I, _____, hereby give consent to any and all prior employers of mine to provide information with regard to my employment with prior employers to Academics Plus Charter School." This consent will be valid for no more than one year.

Signature: _____ Date: _____

Please return to:

Kim Martin
Human Resource Officer
900 Edgewood Drive
Maumelle, AR 72113
kim.martin@academicsplus.org