

Pulaski Charter Schools, Inc., d/b/a Academics Plus Charter School Meeting of the Board of Trustees, September 13, 2010

The meeting was called to order by Dr. Henderson at 6:04 p.m.

I. Call to order/ Roll Call

Meeting was called to order by Dr. Don Henderson. Board Members in attendance were Mr. Ribich, Ms. Henson, Mr. Loken, Mr. Dustin Henderson, and Mr. Crawford.

Absent: Lt. Breckon

Administrators in attendance were Mr. McGill, Ms. Wheeler, and Ms. Ward.

II. Approval of Minutes

Mr. Ribich motioned to approve the minutes for May 23rd and August 9th.

Mr. Dustin Henderson seconded the motion. The motion carried.

III. Executive Director's Report

A. Enrollment Update:

There are 600 students enrolled at the time of the meeting. At the end of the last school year there were 521 students. At this time, 28.4% of the student race population are minority and of that population, 20% of students are African American.

Mr. Robinson entered the meeting at 6:10 p.m.

B. Staffing Update:

1. Crystal Thomas, 6th Grade Teacher
2. Rachel Homard, 2nd Grade Teacher
3. Stephanie Platt, Kindergarten Teacher
4. Opening for the following:
 - a. Elementary Special Education Teacher

C. Facility Update:

1. A series of door installations and replacements have been completed.
 2. Phone system update completed.
 3. Administration office phone system and computer system integrated with main campus networks.
 4. Electrical and data repairs in the "F" building have been completed
 5. New A/C duct work modifications have been completed in new elementary offices.
 6. Had meeting with Mark Armstrong of Nabholtz Construction concerning details of moving "D" building and information regarding setbacks and easements for new placements.
 7. New elementary teacher's lounge will be completed next week.
 8. New crosswalks and assigned parking will be added this week.
- Note:** Trim work still in process for "F" building.

Mr. Sweere entered the meeting at 6:14 p.m.

D. Athletic Program Update:

1. Over the summer 4 shotguns were stolen. Police report has been filed.
2. New basketball schedule has been posted to website.
3. Sporting activities to be offered this school year:
 - a. Basketball-Coach Harrison/Coach Luther
 - b. Soccer-Coach Turker
 - c. Swimming-Coach Turker
 - d. Track-Coach Harrison/Coach Luther
 - e. Baseball-Coach Harrison/Coach Johnson
 - f. Wrestling-TBA
 - g. Cheerleading-Misti Sweere/Katie Savoy
 - h. Softball-TBA
 - i. Shooting Sports-TBA

E. Budget

Current Building Fund \$5.2k

Cost of New Lease \$4.6k versus Current Lease \$1.3k

Mr. Ribich motioned to approve the 2010-2011 budget with the revision to the Special Education fund to include one additional teacher, which will be submitted to the Department of Education no later than September 30th. Ms. Henson seconded the motion. The motion carried.

F. Cafeteria Plan

Mr. Ribich motioned to accept the proposed cafeteria plan which reimburses both child care and medical expenses for APCS staff. Dr. Don Henderson seconded the motion. The motion carried.

G. Special Education Report, Donna Broyles

Evaluation of files from site visits from the Department of Education, Special Education Unit due to Compliance Actions from March 10, 2009, these actions must be corrected by December 1, 2010 or review from State Board of Education may be considered.

Compliance Action:

Lack of testing components and required consent forms.

Compliance Plan:

- a. To assess existing data review forms to determine if all evaluation components are aligned with eligibility criteria
- b. Separate programming conferences will be scheduled to examine existing data review form and evaluation components to determine if re-evaluations are needed.

Compliance Action:

Eligibility criteria did not align with State Regulation based on IDEA, 2004.

Compliance Plan:

- a. Eligibility criteria for disabilities will be aligned with State Rules and Regulations.
- b. Students will be re-evaluated accordingly and disability will be aligned with State Regulations.
- c. All individual education programming plans will be reviewed and evaluated with the families and the students to ensure programming practices, safeguards, and procedures are legally and ethically in place.
- d. Teachers will be provided new accommodations of any new IEP.

Compliance Action:

Required representation and signatures.

Compliance Plan:

- a. The conference documentation indicated lack of required representation of at least three attendees who have knowledge of the student, and this must include the parent.

Compliance Action:

File review indicated that signatures were forged.

Compliance Plan:

- a. Each representative who attended the meeting will sign their name during the conference.
- b. There will be at least one general education teacher, one special education teacher, a related service provider (if needed), and the parent in attendance. The Director of Special Education will attend as many conferences as needed. All paperwork for conferences will be reviewed during on-site consultation visit.

Compliance Action:

General Program Checklist

Compliance Plan:

- a. The special education teacher, related service providers, and Academics Plus personnel will collaborate together in developing the general program checklist which outlines the policies, procedures, and licenses of such activities that include but are not limited to child find activities, pre-referral, the student support team, the referral process, the bylaws of Academics Plus Charter School, release school, and other such practices as release of records. One such document will be submitted to the Department of Education, Special Education Unit as evidence no later than December 1, 2010 and Academics Plus will have a “working” copy that will remain on campus in the Special Education room for continued review and update.
- b. All conference documentation will be signed by the Director of Special Education and the Executive Director, and submitted to the Department of Education, Special Education Unit no later than December 1, 2010.

III. Committee Reports

A. Facilities Committee – Mr. Ribich, Chair

Met September 11th at 9:30, those in attendance: Mr. Ribich, Mr Sweere, and Mr. McGill.

The following topics were discussed:

1. Design estimate: total construction \$4,271,432 which includes \$150,000 for contingencies.
Trailer relocation: total \$169,000
2. Facility improvements:
 - a. exterior paint on “A” building
 - b. site prep plans are finished
 - c. building plan documents are 65% complete
 - d. the plan for the new elementary building is to break ground no later than November 1st and allow teachers into their rooms as early as mid-June.

B. Finance Committee – Tim Loken, Treasurer

Met on August 31st at 6:00 a.m. Operating revenues for the 2009-2010 school year were \$3,290,197 and operating expenses were \$3,289,898 with an excess of operating funds for the school year of \$299. This includes a transfer to the building fund of \$201,272. Mr. Loken motioned to accept the revenue status report, summary expenditures report, and statement of changes in fund balance as presented to the Board for June and July 2010. Dr. Henderson seconded the motion. The motion carried. Next meeting will be September 28th at 6:30 a.m. in Mr. McGill's office.

C. Policy Committee - Mr. Henderson, Chair

None.

D. Campus Life/Student Performance – Lt. Breckon, Co-Chair

None.

Will be meeting the last Thursday of each month at 5:30 p.m. in Mr. McGill's office

E. Community Relations – Ms. Henson, Chair

Block Party revenue report:

Total received at the Block Party \$6,708.

Total expenses \$3,225.

Grand total of \$3,482 raised from the Block Party.

Has had great response from teachers and parents.

IV. Old Business

None

V. New Business

None.

VI. Executive Session

No action taken at this time

VII. Adjournment

Mr. Robinson made the motion to adjourn. Mr. Henderson seconded the motion. Motion carried.

The meeting adjourned at 9:14 p.m.