

**Pulaski Charter Schools, Inc., d/b/a Academics Plus Charter School
Meeting of the Board of Trustees, February 15, 2010**

Meeting was called to order at 6:01 p.m.

I. Call to Order/ Roll Call

Meeting was called to order by Mr. Sweere.

Attendance: Board members in attendance were Mr. Robinson, Dr. Henderson, Ms. Henson, Mr. Loken, Lt. Breckon, Mr. Ribich, and Mr. Sweere. Absent from the meeting was Mr. Farrar and Ms. Branton. Administrators in attendance were Mr. Honea and Dr. Lackey.

II. Public Comments

No public comments were made.

III. Old Business

a. Kroger Purchase

Todd Rice with the Hathaway group, representation for the seller of Kroger building, was present at the meeting. The Foundation still has concerns regarding the environmental issues. Mr. Ribich stated that the school is not in a position to accept all that liability. Mr. Rice stated that Kroger has provided Foundation with a phase 1 environmental from when Kroger took over the building. Kroger does not believe they have done anything wrong environmentally. Kroger has agreed to pay for another Phase 1 investigation. Also in the contract it is listed that Kroger will remove the fuel tanks during the first 60 days and have those inspected before the school takes over the building. If something comes up, the school has the right to stop contract. Mr. Rice stated that Kroger is willing to pay for Phase I investigation, which is not typical of seller. No one from Kroger wants to put this risk on children or families. Mr. Robinson stated that we want this thing to work out. Mr. Rice stated that Kroger wants this deal also. Asked if the board would agree to qualifier language to get soil samples done during inspection time. If school were to back out, the school pays for sampling. If school moves forward, Kroger pays for soil samples. Mr. Rice stated he would gladly relay the information to his client. Mr. Rice also asked that the information is communicated back to Mr. Kemp.

IV. Public Comments

a. Mayor was in attendance.

- b. John W. Walker, PA representing Mr. & Mrs. Franklin and Jarret Franklin. Question regarding Jarret's academic record. Requested discussion be in private. Mr. Ribich made the motion for executive session. Dr. Henderson seconded the motion. Motion was passed by all. Meeting went into executive session until 8:23 p.m. Ms. Hinson made the motion for Mr. Honea to have all information regarding 10/08 available for Monday, February 22, 2010 at 6:00 p.m. Mr. Ribich seconded the motion. Mr. Loken recused himself. Motion was passed by all.

IV. Approval of Minutes

Mr. Robinson made the motion to approve January minutes. Mr. Loken seconded motion. No discussion. Motion was passed by all.

V. Superintendent's Report

a. Enrollment:

Enrollment is currently at 531.

* Note: Mr. Ribich excused himself from the meeting.

b. Testing update:

81 students will be taking ACT. Dr. Henderson asked that the information given regarding the ACT be broken down by race and gender. Dr. Henderson requested that information be proofed before handing out to board.

c. Staffing:

Hired a new Spanish teacher, Ms. Hartman. She taught previously at Pulaski County. Dr. Henderson questioned school's recruiting mechanisms. Mr. Honea stated he and Dr. Lackey are scheduled to attend several job fairs and colleges.

d. Other

In the process of trying to lease building. Lease has been sent to Mr. Lawrence to review. \$700 per month for 2500 square feet. Mr. Loken questioned if school was considering Pre-K. Mr. Honea stated that the school would like to, however there is no room right now.

e. Facilities

Mr. Shinn, Dr. Lackey, and Mr. Honea meeting weekly. In the process of getting bids on fixing street, awnings, sidewalks, and replacing doors and frames on F Building. Painting needs to be done. Possible buying new truck. Will be requiring all maintenance personnel and coaches to have a CDL. Legislative joint auditing committee back reviewing last year.

VI. New Business

a. Finance Committee – Mr. Farrar, Chair

Created a report on trending. Next meeting will be on 2/23 at 6:30 a.m. in Mr. Honea's office. Due to outstanding questions, recommend to hold off accepting January financials. Mr. Loken made the following motions:

1. Review and made recommended changes to the operating fund expense report for May and June based on salary payments and anticipated invoices during the period.
2. Provide estimated state funding for April through June.
3. Identify the outstanding receivables for the lunch program (total amount only).
4. Review and make recommended changes to the Lunch Room revenues and expenses based on current trends and anticipated end of year expenses for the remainder of the year.
5. Verify the activity in the ACT testing revenue category and make any correcting entries for non ACT testing revenues.
6. Fund account 6702 expenses of \$15,018 in January which includes 3 payments to Pediatrics Plus Therapy for \$4,762, \$5,868, and \$4,387. Why are there 3 payments in the same month?
7. Fund account 6702 Special Ed YTD revenues are \$6,825 with expenses of \$23,325. Do we anticipate additional funding and what is the anticipated additional expense for the remainder of the year?
8. Check 25932 Child Nutrition states refund overpayment of \$1,716. What is this payment/refund for?
9. Bill Grisham check 25970 construction for \$748. What was the construction work for?
10. The tracking report of required financial reports is currently no being completed. Revise the current process to ensure that this is completed on a monthly basis and ensure all financial items are included such as the E-Rate 470 and 471 forms.

Ms. Hinson seconded the motion. Motion carried.

b. Policy Committee – Mr. Loken, Chair

Met February 13th and January 23rd. Very pleased with participation. Broke into two subcommittees – bylaw and procedures. Next meeting will be held on February 27th at 9:00 a.m. No motions at this time.

- c. **Campus Life – Lt. Breckon and Dr. Henderson, Co-Chairs**
Held first meeting last month. Discussed pager/phone policy. Next meeting is tomorrow at 6:00 p.m.
- d. **Facilities Committee – Mr. Ribich, Chair**
Chair was not at meeting, no report given.
- e. **Community Relations Committee – Ms. Hinson, Chair**
Focusing on trying to achieve a positive relationship between APCS and Maumelle. Next meeting scheduled for 2/25.

VIII. Other

- a. First PTO meeting scheduled for March 9th at 6:30 p.m. in the Community Center South Room.
- b. Mr. Loken questioned if form 471 E-Rate was done. Mr. Honea stated that the deadline was extended and the form had not yet been completed. Mr. Loken made the motion that Mr. Honea makes sure that form 471 E-Rate gets done on time. Dr. Henderson seconded the motion. Motion carried.

IX. Adjournment

Dr. Henderson made the motion to adjourn. Mr. Robinson seconded. Motion carried.

The meeting adjourned at 9:11 p.m.