

Request No: 2010 - __002__

Return Proposal by February 8, 2010

Est. Contract Award Date: 30 Days (March 8, 2010)

Terms: Contract featuring voluntary extensions.

36 Month Term Amortized Monthly will be Considered.

District Superintendent: Mr. Jake Honea>jake.honea@academicsplus.org

Solicitation Sponsor: Mrs. Cathy Smith>cathy.smith@academicsplus.org

Technology Coordinator: Mr. Doug Shinn>doug.shinn@academicsplus.org

REQUEST FOR PROPOSAL

For

Internet Access

This is not a Purchase Order

This is a Request for Proposal only. Please note the due date. Bidders may wish to send responses via express delivery service or certified mail. Fax or email bids will be accepted only when receipt is confirmed by the intended agent of Academics Plus Charter School or its appointee. **LATE BIDS ARE NOT ACCEPTED.**

Solicitor and respondent conduct is to be moderated under commercially acceptable and ethically sound practices. The Sherman Act of 1890, Clayton Act of 1914, Fair Trade Commission Act of 1914, and Robinson-Patman Act of 1936 will govern investigations of internal or vendor fraud.

Sealed bids are currently being solicited for the items or services indicated below. Bids will be reviewed at the date indicated. The original signed quotation, two physical copies of detailed proposal and three copies of commercial descriptive literature should be submitted. Bidders should carefully inspect all sections of this document for terms, limitations, requirements and conditions.

- I. Basic conduit access to the Internet may include, but are not limited to:
 - A. Broadband over Power Lines
 - B. Cable Modem
 - C. Digital Subscriber Line
 - D. Telephone dial-up
 - E. T-1 lines

II. Description of Services include, but not limited to, the following.

- A. Contractor shall assess and determine the most efficient and economical utilization of existing IT infrastructure including:
 - a. Hardware
 - b. Software
 - c. Gateway
 - d. ISP
- B. Provide initial on-site repair & optimization of existing computer systems;
- C. Develop, publish, implement and maintain off-site disaster recovery and back-up retention policy and services;
- D. Provide 24/7 network performance monitoring and reporting; and up-to 5 hours of monthly support services;
- E. Perform license management of server and client OS and applications;
- VI. Perform installation and configuration of new hardware, software and internet devices;
- F. Assist in the development, publishing and implement acceptable use policies for all electronic medium;
- G. Assist APCS (Academics Plus Charter School) Administration in the development and implementation of a network security program;
- H. Install and ready MS SharePoint Server 3.0 and ready for user customization.
- I. Web Hosting – Provides a means for a school to display content on the Internet.
 - a. Domain name registration
 - b. Other items not listed

III. Miscellaneous:

- A. Contact Mr. Doug Shinn, APCS Technology Coordinator, to schedule a site survey as may be required in the development of a comprehensive proposal;
- B. Appeals and objections to the bidding process may be submitted within 72 hours or notification to the District Superintendent. All appeals and objections will be investigated and responded to in a timely fashion;
- C. Contract featuring voluntary extensions is preferred, however, a 36 month term on a firm fixed pricing, amortized monthly of the term of the agreement.
- D. Vendor will name as additional insured Pulaski Charter School, Inc., d/b/a Academics Plus Charter School and show certification of the same within 30 days of contract award for general liability, employer's liability and workers compensation minimum \$1,000,000/occurrence.

It is understood and agreed that the bid, when certified by an authorized signature, shall constitute a viable offer when accepted in writing by the Superintendent or other authorized agent. The offer will be subject to the detailed terms and conditions of the specific project involved and, will constitute a valid contract between PCS, Inc. and the vendor agency submitting such a bid.

When submitting a "NO BID", please indicate your reasons below and return this information with your response.

- Do not handle this type of work/equipment
 - Cannot meet the required delivery date
 - Cannot meet specifications
 - Materials not available
 - Other
-

All companies wishing to do business with PCS, Inc. must list their Tax ID number or Social Security number (if an individual) in the space provided.

Company/Individual _____
Address: _____
City, State, Zip Code: _____
Telephone: _____ Cell: _____
eMail Address: _____
Tax ID/SSN: _____